



## Governance Statement for the Governing Board of the Nebula Federation

The Nebula Federation consists of six schools: - Frettenham Primary School, Hainford C of E Primary School, Horsford C of E Primary School, Old Catton C of E Junior School, St Faiths' C of E Primary School and White Woman Lane Junior School.

In accordance with the Government's requirement for all governing boards, the three core strategic functions of the Nebula Federation Governing Board are:

1. Ensuring clarity of vision, ethos and strategic direction;
2. Holding the Executive Headteacher to account for the educational performance of the schools and their pupils;
3. Overseeing the financial performance of the school and making sure its money is well spent.

### **Governance arrangements**

The Governing Body of the Nebula Federation is made up as follows: -

- 1 Authority Governor
- 7 Co-opted Governors
- 1 Head Teacher Governor
- 1 Staff Governor
- 2 Parent Governors
- 4 Foundation Governors

Co-opted governors are appointed by the Governing Board and are people who have the skills required to contribute to the effective governance and success of the school.

There are also three Associate Members appointed for their roles within the schools.

The Full Governing Board (FGB) meets twice each term. In addition, there are three committees: -

*Finance and General Purposes* to consider and recommend actions to the full Board concerning resources, finance, the school buildings and grounds. This includes financial policy, planning,

	<p>monitoring and the maintenance and development of the premises and grounds, Health and Safety and staffing.</p> <p><i>Curriculum and Standards</i> to consider curriculum planning and delivery, assessment and improvement and engagement with stakeholders.</p> <p><i>Ethos</i> to consider the Christian ethos, distinctiveness and SIAMS Inspection of the C of E schools and wellbeing of pupils and staff across all schools.</p> <p>Membership of committees is decided at the last full Governing Board meeting of the academic year. There is also a Pay committee which usually meets annually following completion of the teaching staff performance management cycle.</p> <p>Some governors have an area of special interest which contributes to the effective governor monitoring.</p> <p>A list of types of governors and terms of office is included in Appendix A.</p>
<p><b>Attendance record of governors</b></p>	<p>Details of individual governors' attendance at meetings are included in Appendix B.</p>
<p><b>The work that we have done in our committees and in the governing body</b></p>	<p><b>The Governing Board</b> was established in December 2017 when we moved from a partnership of the six schools to the Nebula Federation resulting in one Governing Board across the six schools.</p> <p>The Governing Board works in close partnership with the Executive Leadership team, Heads of School and staff to ensure that the children of the Nebula Federation receive the best education possible. A major focus this year has been the employment of a Pastoral Manager to work across the six schools with those pupils and parents who would benefit from this support. This has also involved developing Nebula's relationship with outside agencies.</p> <p><b>Curriculum and Standards committee</b> Governors have reviewed key data for all schools and have received an in-depth analysis of the interventions supporting pupils with particular needs and vulnerable groups. We are</p>

	<p>reviewing the way we do this. This committee also coordinated monitoring of selected topics by governors and of the School Improvement and Development Plan</p> <p><b>Ethos committee</b></p> <p>This committee has monitored the development plans arising from the Statutory Inspections of Anglican and Methodist Schools (SIAMS), collective worship and RE. The committee has received training on the new SIAMS Inspection criteria and have developed the Visions, Aims and Values for the schools. For the church schools the foundation governors have identified the bible stories which demonstrate a school's values.</p> <p><b>Finance and General Purposes committee</b></p> <p>There are now three budgets for the six schools and this committee carries out budget monitoring and revisions. The Schools Financial Value Standard (SFVS) was achieved for all schools. This is a self-assessment that schools undertake to evidence the effective financial management of resources and is submitted to the Local Authority on an annual basis. The committee has planned for purchases of Interactive white boards, projectors and IT equipment.. Health and Safety Inspections were carried out in the summer term.</p> <p>As well as the above committees, some governors also have specific responsibilities eg there are governors with oversight of Safeguarding, SEND, Pupil Premium and Looked After Children. These governors work with senior leaders to ensure that all children are safe at school and that those children with additional needs are supported.</p> <p>Policies have been reviewed and agreed in accordance with our policy timetable by the full board or committees as appropriate.</p> <p>Minutes of Governing Board and Committee meetings are public documents which are available from the school office.</p>
<p><b>Future plans for the governors</b></p>	<p>The Governing Board continues to work to embed a high level of governance and build on the benefits of six schools working together to raise standards and increase the opportunities for pupils.</p> <p>We continue to demonstrate that six schools working together</p>

	<p>brings opportunities to develop expertise and extend the professional development of staff and enables the schools to benefit from economies of scale. We will continue with this work for the benefit of all pupils.</p>
<b>How you can contact the governing body</b>	<p>We always welcome suggestions, feedback and ideas from parents – please contact the Chair of Governors direct on 01603 429986</p> <p>You can see the full list of governors and more information about what we do, on the Governors’ page of the school website.</p>

## Appendix A

### Nebula Federation Governor Membership and Terms of Office

Full Name	Governor Type	Term From	Term To	Roles
Neil Aylott	Co-Opted	6 Dec 2017	9 July 2019	Finance & General Purposes Committee Pupil Premium
Ashley Best-White	Headteacher			Executive Head Teacher All Committees
Ray Browne	Co-Opted	6 Dec 2017	14 Sept 2018	Curriculum and Standards Committee H & S Sports & PE
Kate Connelly	Staff	30 Oct 2017	30 Oct 2021	Curriculum and Standards Committee. Ethos Committee
Rev Chris Englesen	Foundation PCC appointed	1 Sept 2017	1 Sept 2021	Ethos Committee
Sue Hill	Co-Opted	6 Dec 2017	5 Dec 2021	Curriculum and Standards Committee (Chair) SEND Vulnerable groups
Judy Leggett	Local Authority	20 Nov 2017	19 Nov 2021	Chair of Governors Safeguarding governor (OCJ & WWL)
Mrs Doreen Kelf	Co-Opted	02 Apr 2019	01Apr 2023	
Sylvia Mak	Foundation PCC appointed	1 Sept 2017	1 Sept 2021	Health & Safety Governor Training Finance & General Purposes Committee Curriculum and Standards Committee

				Ethos Committee
Revd Rosemary Maskell	Foundation PCC appointed	28 Nov 2018	27 Nov 2022	Ethos Committee
Rev Margaret McPhee	DBE Appointed	1 Sept 2017	1 Sept 2021	Ethos Committee (Chair) Safeguarding (Horsford)
Ben Moulton	Parent Governor	6 Dec 2018	5 Dec 2022	Vice Chair of Governors Finance & General Purposes Committee (Chair) Curriculum and Standards Committee Ethos Committee H & S(Horsford)
Mrs Helen Paterson				Clerk
Peter Spears	Co-Opted	6 Dec 2017	5 Dec 2021	Finance & General Purposes Committee H & S (Hanser)
Jane Stockings	Parent	9 Nov 2017	8 Nov 2021	Finance & General Purposes Committee Safeguarding (Hanser)
Martin White	Co-Opted	21 Mar 2018	20 Mar 2022	Finance & General Purposes Committee Curriculum and Standards Committee PE & Sports Premium
Ian Wicks	Co-Opted	6 Dec 2017	6 Feb 2019	Finance & General Purposes Committee
Miss Kirsty Anatola	Associate Member	06 Dec 2017	5 Dec 2021	

Mrs Nicky Pellatt	Associate Member	06 Dec 2017	5 Dec 2021	
Ms Jenni Porter	Associate Member	06 Dec 2017	5 Dec 2021	

## Appendix B

Governing Board						
<i>Meeting dates</i>	15/10/18	06/12/2018	14/2/2019	2/4/2019	22/5/2019	9/7/2019
<b>Governors</b>						
Neil Aylott	X	X	X	X	X	X
Ashley Best-White	✓	✓	✓	✓	✓	✓
Kate Connelly	X	X	✓	✓	✓	✓
Rev Chris Englesen	X	✓	X	X	X	X
Sue Hill	✓	✓	✓	✓	X	✓
Doreen Kelf	-----	-----	-----	✓	✓	✓
Judy Leggett	✓	✓	✓	✓	✓	X
Sylvia Mak	✓	✓	✓	✓	✓	✓
Revd R Maskell	-----	X	X	X	X	X
Rev Margaret McPhee	✓	X	X	✓	✓	✓
Ben Moulton	✓	✓	✓	X	X	✓
Peter Spears	✓	X	✓	✓	✓	✓
Jane Stockings	✓	✓	✓	✓	X	✓
Martin White	✓	✓	✓	✓	✓	✓
Ian Wicks	X	X	-----	-----	-----	-----
Foundation Governor	Vacancy	-----	-----	-----	-----	-----
<b>Associate Members</b>						
Kirsty Anatola	✓	✓	✓	✓	✓	✓
Nicky Pellatt	✓	✓	✓	✓	✓	✓
Jenni Porter	✓	✓	✓	✓	✓	✓



<b>Curriculum and Standards Committee</b>				
<b>Meeting dates</b>	8/10/18	22/1/2019	19/3/2019	8/5/2019
<b>Governors</b>				
Ashley Best-White	✓	✓	✓	✓
Kate Connelly	✓	✓	✓	✓
Sue Hill	✓	✓	X	✓
Sylvia Mak	✓	✓	✓	✓
Ben Moulton	X	X	X	X
Martin White	✓	✓	✓	✓
Judy Leggett	X	✓	✓	✓
<b>Associate Members</b>				
Kirsty Anatola	✓	✓	✓	✓
Nicky Pellatt	✓	✓	✓	✓
Jenni Porter	✓	✓	✓	✓
<b>Heads of Schools</b>				
Kate Connelly	✓	✓	✓	✓
Paul Cross	✓	✓	✓	✓
Tanya Kirton	✓	✓	✓	✓
Nick Johnson	✓	✓	✓	✓
Giles Longhurst	✓	✓	✓	✓
Tracey Palmer	✓	✓	✓	✓
Dan Richmond	✓	✓	X	✓
Lesley Rix	✓	✓	✓	✓

<b>Ethos Committee</b>			
<b>Meeting dates</b>	6/11/2018	1/4/2019	3/6/2019
<b>Governors</b>			
Ashley Best-White	✓	✓	X
Chris Englesen	✓	✓	✓
Sylvia Mak	✓	✓	✓
Margaret McPhee	✓	✓	✓
Ben Moulton	✓	✓	✓
Judy Leggett	-	✓	-
Martin White	-	✓	-
<b>Associate Members</b>			
Kirsty Anatola	X	✓	X
Nicky Pellatt	✓	✓	✓
Jenni Porter	✓	X	✓

<b>Finance and General Purposes Committee</b>					
<b>Meeting Dates</b>	<b>15/11/2018</b>	<b>17/1/2019</b>	<b>7/3/2019</b>	<b>25/4/2019</b>	<b>20/6/2019</b>
<b>Governors</b>					
Neil Aylott	X	X	X	X	X
Ashley Best White	✓	✓	✓	✓	✓
Sylvia Mak	X	✓	✓	✓	✓
Ben Moulton	✓	X	✓	✓	✓
Peter Spears	✓	✓	✓	✓	✓
Jane Stockings	X	✓	X	✓	✓
Martin White	✓	✓	✓	✓	✓
Ian Wicks	X	X	-----	-----	-----
<b>Associate Members</b>					
Kirsty Anatola	✓	✓	✓	✓	✓
Nicky Pellatt	✓	✓	✓	✓	✓
Jenni Porter	✓	✓	✓	✓	✓