



**Annual Governance Statement for the Governing Body of the Old Catton and White Woman Lane Federation**

In accordance with the Government’s requirement for all governing bodies, the three core strategic functions of Old Catton and White Woman Lane Federation Governing Body are:

1. Ensuring clarity of vision, ethos and strategic direction;
2. Holding the headteacher to account for the educational performance of the school and its pupils;
3. Overseeing the financial performance of the school and making sure its money is well spent.

**Governance arrangements**

The Governing Body of the Old Catton Federation of Junior Schools is made up as follows: -

- 1 Authority Governor
- 7 Co-opted Governors
- 1 Head Teacher Governor
- 1 Staff Governor
- 2 Parent Governors
- 2 Foundation Governors

Co-opted governors are appointed by the Governing Body and are people who, in the opinion of the governing body, have the skills required to contribute to the effective governance and success of the school.

The Full Governing Body (FGB) meets twice each term, and we have two committees, Curriculum, Safeguarding and Personnel (CPS) and Finance and Premises (F&P) to consider different aspects of the school in detail.

There is also a Pay committee which usually meets annually following completion of the teaching staff performance management cycle.

A list of types of governors and terms of office is included in Appendix A.

**Attendance record of governors**

Governors have excellent attendance at meetings and we have never cancelled a meeting because it was not “quorate” (the number of governors needed to ensure that legal decisions can be made).

Details of individual governors’ attendance at meetings are included in Appendix B.

**The work that we have done on our committees and in the governing body**

**Full Governing Body**

The Governing Body has had a particularly busy year, our relentless approach to School Improvement has continued, together with our ethos of making the curriculum as exciting as possible.

However a major focus has been setting up the Nebula Partnership, our innovative way of working with other local schools to ensure all pupils of the partnership can access a good education whilst retaining the individuality of schools.

**Curriculum, Personnel and Safeguarding committee**

Governors have reviewed key data for both schools giving results of pupil achievement and data and a presentation has been given by Subject Leaders on Reading, Writing and Maths.

Staff and one governor has attended update safeguarding training around the Prevent Duty, and the annual Health and Safety monitoring carried out by the nominated Governor each November.

An audit of policies and procedures was carried out by the CPS committee at the first meeting of the new academic year.

**Finance and Premises committee**

Schools Financial Value Standard (SFVS) was achieved for both schools

Revenue was earned from courses run from the White Woman Lane Lodge which are opened up to other schools.

Plans were agreed for a new library at WWL – Bristol Double Decker bus approved and awaiting delivery.

Agreed that Old Catton Junior would withdraw from BMP3 (local authority buildings maintenance and repair scheme) in line with White Woman Lane with both schools now responsible for maintenance and testing by appointing approved suppliers.

Closely monitoring budgets and expected increase in pupil numbers allowed an additional teacher to be employed at both schools effective September 2015

The following policies were reviewed and agreed:

- Charging
- Finance
- Governors Allowances
- Minibus
- Shared Use of School Premises
- Health and Safety

Minutes of Governing Body and Committee meetings are public documents, which are available from the school office.

<p><b>Future plans for the governors</b></p>	<p>The Governing Body is looking forward to supporting the implementation of Nebula and leading the development of effective governing boards.</p> <p>The experience of six schools working together, whilst bringing challenges also brings opportunities not only the economies of scale, sharing mini buses but increased opportunities for the pupils.</p> <p>We are all looking forward to the arrival of our library bus which will release internal space at White Woman Lane</p>
<p><b>How you can contact the governing body</b></p>	<p>We always welcome suggestions, feedback and ideas from parents – please contact the Chair of Governors direct on 01603 429986</p> <p>You can see the full list of governors and more information about what we do, on the Governors’ page of the school website.</p>

## Appendix A

### Old Catton and White Woman Lane Junior Schools Federation – Governor Membership and Terms of Office

Full Name	Governor Type	Term From	Term To	Roles
Neil Aylott	Co-Opted	17 Mar 2014	15 Mar 2018	Vice Chair
Ashley Best-White	Headteacher	1 Sep 2015	30 Aug 2019	
Kate Connelly	Staff	1 Sep 2015	30 Aug 2019	

Cathy Fiddy	Parent	1 Sep 2015	1 Sep 2019	
Liz Howe	Co-Opted	1 Sep 2015	30 Aug 2019	
Nick Johnson	Associate Member	1 Sep 2015	30 Aug 2019	
Judy Leggett	Authority	31 Aug 2012	30 Aug 2016	Chair
Sylvia Mak	Foundation	19 Nov 2013	17 Nov 2017	
Marian McKee	Associate Member	1 Sep 2015	30 Aug 2019	
Nicky Pellatt	Associate Member	1 Sep 2015	30 Aug 2019	
Rebekah Quiles-Richmond	Co-Opted	01 Sep 2015	29 Aug 2019	SEN Governor
Alison Randall	Co-Opted	01 Sep 2015	30 Aug 2019	
Martin Reeve	Associate Member	1 Sep 2015	30 Aug 2019	
Daniel Richmond	Co-Opted	01 Sep 2015	29 Aug 2019	
Robert Wagstaff	Parent	01 Sep 2015	30 Aug 2019	
Ian Wicks	Co-Opted	18 Sep 2012	17 Sep 2016	

