E-safety Rules

These E-safety Rules help to protect students and the school by describing acceptable computer use.

· I understand the school owns the computer network and learning platform and can set rules for its use.

· I will only use ICT systems in school, including the internet, email, digital video, mobile technologies, etc, for school purposes. If the head teacher has given specific permission I can have private purposes.

· I will log on to the school network/ learning platform with my own user name and password.

· I accept that I am responsible for all activity carried out under my username.

· I will follow the school's ICT security system and not reveal my passwords to anyone and change them regularly.

· I will only use my school email address on the school system

· I will make sure that all ICT communications is responsible, respectful and sensible.

· I will be responsible for my behaviour when using the Internet/learning platform. This includes resources I access and the language I use.

· I will use the discussion forums on the school's learning platform for exchanging information and will share my ideas constructively.

· I will not give out any personal information about myself or anyone else when using the schools' learning platform. I will only arrange to meet someone if this is part of a school project organised by my teacher.

· If I accidentally come across any material that could be considered offensive or illegal I will report it immediately to my teacher.

· I will not download or install software on school technologies

· I will keep within the Internet filtering system

· I will respect the privacy and ownership of others' work on-line at all times.

· I understand the school may monitor, record and control my use of the school's computer systems and learning platform.

· I understand that these rules are designed to keep me safe and that accept that I will only be allowed to use the school equipment and systems by following the rules.

Pupil name: …………………………….......…………………………………….

Pupil signature:……………………………………… **Date:**…………………